

3rd Update of the ANNUAL PROCUREMENT PLAN (APP) for FY 2024

Name of Agency: **PRESIDENTIAL LEGISLATIVE LIAISON OFFICE (PLLO)**

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Code (PAP)	Procurement/Program/Project	PMO/End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks (Brief Description of Program/Project)
				Ads/Post of IB/B/EI	Subj/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5-02-01-01-0-00	Travelling Expenses Local Travel	PLLO - OSEC, HRep, Senate and AFMD	N/A					GoP		1,024,255.79		Seminars and Information dissemination Public Hearings re Legislative Concerns Presidential Provincial Visits Special instruction of the President
5-02-01-02-0-00	Foreign Travel		N/A							1,103,538.09		Secondary Party re Presidential Trips Invitation to attend International Events Special instruction of the President
	Sub - Total									2,127,793.88	2,127,793.88	
	Training Expenses	PLLO - OSEC, HRep, Senate and AFMD	N/A					GoP	6,914,710.18	6,914,710.18		Conduct/ Participation of personnel in Teambuilding, Strategic Planning, Quarterly Planning, and Mid-year/Year End Performance Assessments which include costs for the venue, food, mobility, etc.; Participation/attendance of personnel to training and schooling for the development, use, and maintenance of the information and communications technology system; Participation/attendance of personnel to training and seminars/workshops which includes registration fees, cost of seminar /training kits, transportation, meeting, etc.; GAD, Senior Citizens, and PWD and Youth activities
	Supplies and Materials Expenses	PLLO - OSEC, HRep, Senate and AFMD										
5-02-03-01-0-00	Office Supplies		Shopping/NP-Agency-to-Agency							2,482,550.00		Office supplies of the agency.
5-02-03-01-0-01	ICT Office Supplies		Shopping/NP-Agency-to-Agency							373,000.00		Various ICT Supplies
5-02-03-09-0-00	Fuel, Oil & Lubricants		NP-Direct Retail Purchase							2,342,000.00		Supply of fuel, oil, and lubricants of PLLO vehicles.
5-02-03-99-0-00	Other Supplies and Materials		Shopping /NP-Small Value Procurement							1,765,000.00		To cover other supplies and materials of the agency.
5-02-03-21-0-02	Semi-Expendable Machinery & Equipment Expenses-Office Equipment		NP-Small Value Procurement							2,109,285.00		To Cover Semi-Expandable Machinery & Equipment of the Agency
5-02-03-21-0-03	Semi-Expendable Machinery & Equipment Expenses- ICT Equipment		NP-Small Value Procurement							426,000.00		-
5-02-03-21-0-99	Semi-Expendable Machinery & Equipment Expenses-Other Equipment		NP-Small Value Procurement							125,700.00		-
5-02-03-21-0-11	Semi-Expendable Machinery & Equipment Expenses- Printing Equipment		NP-Small Value Procurement							560,000.00		-
5-02-03-22-0-01	Semi-Expendable Furniture, Fixtures and Books Expenses - Furniture & Fixtures		NP-Small Value Procurement							668,485.00		-
	Sub - Total									10,852,000.00	10,852,000.00	
	Utility Expenses											
5-02-04-01-0-00	Water Expenses	PLLO - HREP extension Office	N/A					GoP		5,000.00		Utility expenses of PLLO - Malacang Extension office
5-02-04-02-0-00	Electricity Expenses		N/A							630,000.00		-
	Sub - Total									635,000.00	635,000.00	
	Communication Expenses	PLLO - OSEC, HRep, Senate and AFMD						GoP				
5-02-05-01-0-00	Postage and Courier Services		N/A							6,000.00		For postage and courier services
5-02-05-02-0-01	Telephone Expenses - Mobile		N/A							1,638,000.00		To cover communication expenses of PLLO Officials
5-02-05-02-0-02	Telephone Expenses - Landline		N/A							204,000.00		& authorized staff in the delivery / transmission
5-02-05-03-0-00	Internet Subscription		NP-Small Value Procurement							1,430,000.00		of official messages, cost of internet, e.LIS,
5-02-05-04-0-00	Cable, Satellite, Telegraph and Radio		N/A							84,000.00		and cable services
	Sub - Total									3,362,000.00	3,362,000.00	

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5-02-11-01-0-00	Professional Services Legal Services	PLLO - OSEC, HRep, Senate and AFMD	N/A					GoP		23,000.00		To reinforce manpower requirement of the PLLO to deliver its mandate in shepherding Presidential Legislative Agenda (PLAs)
5-02-11-03-0-00	Consultancy Services		N/A						4,723,528.15			
5-02-11-99-0-00	Other Professional Services		N/A						8,594,917.86			
	Sub - Total								13,341,446.01	13,341,446.01		
5-02-12-99-0-00	Other General Services	PLLO - OSEC, HRep, Senate and AFMD	N/A					GoP	500,000.00	500,000.00		To cover payment of other general services contracted by the agency
	Repairs and Maintenance Expenses	PLLO - OSEC, HRep, Senate and AFMD	Alternative Method					GoP		6,430.00		Repair and maintenance of office equipment
5-02-13-05-0-02	Repairs and Maintenance - Office Equipment									4,000.00		Repair and maintenance of IT Equipment & Software
5-02-13-05-0-03	Repairs and Maintenance - IT Equipment & Software		-							4,000.00		Repair and maintenance of communication equipment
5-02-13-05-0-07	Repairs and Maintenance - Communication Equipment		-							441,502.39		Preventive maintenance of motor vehicles
5-02-13-06-0-01	Repairs and Maintenance - Motor Vehicles		-							12,000.00		Repair and maintenance of furniture & fixtures
5-02-13-07-0-00	Repairs and Maintenance - Furniture & Fixtures		-							896,693.99		
5-02-13-07-0-99	Repairs and Maintenance - Others											
	Sub - Total								1,364,626.38	1,364,626.38		
	Extraordinary & Miscellaneous Expenses	PLLO - OSEC, HRep, Senate and AFMD	N/A					GoP	1,549,000.00	1,549,000.00		To cover incidental expenses to the performance of official functions
	Taxes, Insurance Premiums and Other Fees	PLLO - OSEC, HRep, Senate and AFMD	NP-Agency-to-Agency					GoP		102,935.90		Vehicle registration
5-02-15-01-0-01	Taxes, Duties and Licenses		-							267,524.58		Premiums of bonded officials
5-02-15-05-0-00	Fidelity Bond Premiums		-							238,641.16		Insurance of PLLO Equipments
5-02-15-03-0-00	Insurance Expenses											
	Sub - Total								609,101.64	609,101.64		
5-02-99-02-0-00	Other MOOE Bank Transaction Fee	PLLO - OSEC, HRep, Senate and AFMD						GoP		4,000.00		To reinforce their expanding operational requirements of the PLLO in shepherding the president's Legislative Agenda (PLA) and Policy Reform Agenda of the President in congress, and with the other stakeholders, and for the conduct of strategic activities for the Legislative Liaison System (LLS) and Priority Policy Reform of the President. Trucking /hauling services Rental of photocopying machines Rental of office space (PLLO-Mal. extension office) and space for storage to decongest office space MS Office 365 subscription of PLLO employees ICT Software Subscription Expenses ICT Cloud Computing Service Zoom meeting and hostgator web hosting Temporary Account for PCF, Sportsfest, Other General Services not covered by contract
5-02-99-03-0-00	Representation Expenses		NP-Small Value Procurement/Lease of Venue							17,638,461.91		
5-02-99-04-0-00	Transportation and Delivery Expenses		Alternative Method							25,000.00		
5-02-99-05-0-04	Rent Expenses - Equipment		Alternative Method							230,000.00		
5-02-99-05-0-01	Rent Expenses - Building & Structures		NP-Lease of Real Property							6,034,860.00		
5-02-99-07-0-01	ICT Subscription Expenses		NP-Small Value Procurement							2,670,498.42		
5-02-99-07-0-03	ICT Cloud Computing Service		NP-Small Value Procurement							192,000.00		
5-02-99-07-0-99	Other Subscription Expenses		NP-Small Value Procurement							28,000.00		
	Donations									5,000.00		
5-02-99-99-0-99	Other MOOE		NP-Small Value Procurement							894,501.58		
	Sub - Total								27,522,321.91	27,522,321.91		
	TOTAL MOOE								68,778,000.00	68,778,000.00		


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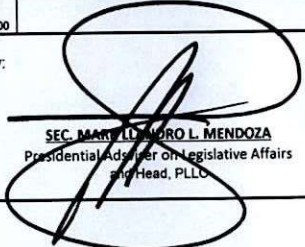
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5-06-04-05-0-00	CAPITAL OUTLAY											
5-06-04-05-0-01	Motor Vehicles											
	Transportation Equipment											
	1 2 units 2024 Model Toyota Fortuner 2 BQ 4x2 DSL AT	PLLO-Senate & HREP	Public Bidding							4,393,000.00		Replacement of the following vehicles
	2 1 Unit 2024 Model Toyota HIACE GL GRANDIA 2.8L DSL AT	PLLO-AFMD	Public Bidding							2,302,480.00		1. 2009 Model Honda CRV
	3 1 Unit 2024 Model Toyota Super Grandia Elite 2.8L DSL AT	PLLO-OSEC	Public Bidding							3,252,160.00		2. 2013 Model Toyota Fortuner 2.5 Dsl 4x2 MT
5-06-04-05-0-00/ 5-06-04-07-0-01	Machinery and Equipment /Furniture & Fixtures		NP-Small Value Procurement							52,360.00		3. 2013 Model Mit. Montero Sport GLX DSL 4x2 M/T 4. 2014 Model Toyota Fortuner 2.5L DSL AT
	TOTAL CAPITAL OUTLAY									10,000,000.00		To replace unserviceable equipment
	GRAND TOTAL									78,778,000.00	68,778,000.00	10,000,000.00

Prepared by: 
ROSALIE T. MORALES
EA III/ Acting Procurement Officer

Recommending Approval:

ASEC. ROSE VIRGINIE M. INIGO
BAC Chairperson

Approved by: 
SEC. MARTILLOANDRO L. MENDOZA
Presidential Adviser on Legislative Affairs
and Head, PLLO