

2nd Update of the ANNUAL PROCUREMENT PLAN (APP) for FY 2024

Name of Agency: **PRESIDENTIAL LEGISLATIVE LIAISON OFFICE (PLLO)**

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Code (PAP)	Procurement/Program/Project	PMO/End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief Description of Program/Project)
				Ads/Post of IB/RFI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5-02-01-01-0-00	Travelling Expenses Local Travel	PLLO - OSEC, HRep, Senate and AFMD	N/A					GoP		1,024,255.79		Seminars and Information dissemination Public Hearings re Legislative Concerns Presidential Provincial Visits Special instruction of the President Secondary Party re Presidential Trips Invitation to attend International Events Special instruction of the President
5-02-01-02-0-00	Foreign Travel		N/A							1,706,839.09		
	Sub - Total									2,731,094.88	2,731,094.88	
	Training Expenses	PLLO - OSEC, HRep, Senate and AFMD	N/A					GoP	6,914,710.18	6,914,710.18		Conduct/ Participation of personnel in Teambuilding, Strategic Planning, Quarterly Planning, and Mid-year/Year End Performance Assessments which include costs for the venue, food, mobility, etc.; Participation/attendance of personnel to training and schooling for the development, use, and maintenance of the information and communications technology system, Participation/attendance of personnel to training and seminars/workshops which includes registration fees, cost of seminar /training kits, transportation, meeting, etc.; GAD, Senior Citizens, and PWD and Youth activities
5-02-03-01-0-00	Supplies and Materials Expenses Office Supplies	PLLO - OSEC, HRep, Senate and AFMD	Shopping/NP-Agency-to-Agency							2,482,550.00		Office supplies of the agency.
5-02-03-01-0-01	ICT Office Supplies		Shopping/NP-Agency-to-Agency							373,000.00		Various ICT Supplies
5-02-03-09-0-00	Fuel, Oil & Lubricants		NP-Direct Retail Purchase							3,142,000.00		Supply of fuel, oil, and lubricants of PLLO vehicles
5-02-03-99-0-00	Other Supplies and Materials		Shopping /NP-Small Value Procurement							1,765,000.00		To cover other supplies and materials of the agency.
5-02-03-21-0-02	Semi-Expendable Machinery & Equipment Expenses-Office Equipment		NP-Small Value Procurement							771,265.00		To Cover Semi-Expendable Machinery & Equipment of the Agency
5-02-03-21-0-03	Semi-Expendable Machinery & Equipment Expenses- ICT Equipment		NP-Small Value Procurement							426,000.00		-
5-02-03-21-0-99	Semi-Expendable Machinery & Equipment Expenses-Other Equipment		NP-Small Value Procurement							125,700.00		-
5-02-03-21-0-11	Semi-Expendable Machinery & Equipment Expenses- Printing Equipment		NP-Small Value Procurement							560,000.00		-
5-02-03-22-0-01	Semi-Expendable Furniture, Fixtures and Books Expenses - Furniture & Fixtures		NP-Small Value Procurement							668,485.00		-
	Sub - Total									10,314,000.00	10,314,000.00	
5-02-04-01-0-00	Utility Expenses Water Expenses	PLLO - HREP extension Office	N/A					GoP		5,000.00		Utility expenses of PLLO - Malacañang Extension office
5-02-04-02-0-00	Electricity Expenses		N/A							630,000.00		-
	Sub - Total									635,000.00	635,000.00	
5-02-05-01-0-00	Communication Expenses Postage and Courier Services	PLLO - OSEC, HRep, Senate and AFMD	N/A					GoP		6,000.00		For postage and courier services
5-02-05-02-0-01	Telephone Expenses - Mobile		N/A							1,608,000.00		To cover communication expenses of PLLO Officials
5-02-05-02-0-02	Telephone Expenses - Landline		N/A							204,000.00		& authorized staff in the delivery / transmission
5-02-05-03-0-00	Internet Subscription		NP-Small Value Procurement							1,430,000.00		of official messages, cost of internet, eLLS,
5-02-05-04-0-00	Cable, Satellite, Telegraph and Radio		N/A							84,000.00		and cable services
	Sub - Total									3,332,000.00	3,332,000.00	

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				Add/Post of IR/BEI	Sub/Open of Bid	Notice of Award	Contract Signing		Total	MOOE	
5-02-11-01-0-00	Professional Services Legal Services Consultancy Services Other Professional Services	PLLO - OSEC, HRep, Senate and AFWD	N/A					GDP	23,000.00	To reinforce manpower requirement of the PLLO to deliver its mandate in Shepherding Presidential Legislative Agenda (PLAs)	
5-02-11-03-0-00							3,985,000.00				
5-02-11-99-0-00							7,339,000.00				
	Sub - Total		N/A						11,347,000.00		
5-02-12-99-0-00	Other General Services	PLLO - OSEC, HRep, Senate and AFWD	N/A				GDP	750,000.00	750,000.00	To cover payment of other general services contracted by the agency.	
5-02-13-05-0-02	Repairs and Maintenance Expenses Repairs and Maintenance - Office Equipment Repairs and Maintenance - IT Equipment & Software Repairs and Maintenance - Communication Equipment Repairs and Maintenance - Motor Vehicles Repairs and Maintenance - Furniture & Fixtures Repairs and Maintenance - Others	PLLO - OSEC, HRep, Senate and AFWD	Alternative Method					GDP	6,430.00	Repair and maintenance of office equipment Repair and maintenance of IT Equipment & Software Repair and maintenance of communication equipment Preventive maintenance of motor vehicles Repair and maintenance of furniture & fixtures	
5-02-13-05-0-03							4,000.00				
5-02-13-05-0-07							4,000.00				
5-02-13-06-0-01							441,502.39				
5-02-13-07-0-00							12,000.00				
5-02-13-07-0-99	Repairs and Maintenance - Others							3,000,000.00	3,000,000.00		
	Sub - Total		N/A						3,467,932.39	To cover incidental expenses to the performance of official functions	
5-02-15-01-0-01	Taxes, Insurance Premiums and Other Fees Taxes, Duties and Licenses Fidelity Bond Premiums Insurance Expenses	PLLO - OSEC, HRep, Senate and AFWD	NP-Agency-to-Agency					GDP	102,935.80	Vehicle registration Premiums of bonded officials Insurance of PLLO Equipments	
5-02-15-05-0-00							267,524.58				
5-02-15-03-0-00							238,641.18				
	Sub - Total								609,101.54		
5-02-99-02-0-00	Other MOOE	PLLO - OSEC, HRep, Senate and AFWD					GDP	4,000.00	4,000.00	To reinforce their expanding operational requirements of the PLLO in shepherding the president's Legislative Agenda (PLA) and Policy Reform Agenda of the President in cooperation with the other stakeholders and for the need of various services for the Legislative Liaison System (LLS) and Priority Policy Reform of the President.	
5-02-99-03-0-00	Bank Transaction Fee							14,235,160.91	14,235,160.91		
5-02-99-03-0-00	Representation Expenses							25,000.00	25,000.00		
5-02-99-04-0-00	Transportation and Delivery Expenses		Alternative Method					230,000.00	230,000.00		
5-02-99-05-0-04	Rent Expenses - Equipment		Alternative Method					5,708,000.00	5,708,000.00		
5-02-99-05-0-01	Rent Expenses - Building & Structures		NP-Lease of Real Property					1,306,498.42	1,306,498.42		
5-02-99-07-0-01	ICT Subscription Expenses		NP-Small Value Procurement					192,000.00	192,000.00		
5-02-99-07-0-03	ICT Cloud Computing Service		NP-Small Value Procurement					28,000.00	28,000.00		
5-02-99-07-0-99	Other Subscription Expenses		NP-Small Value Procurement					5,000.00	5,000.00		
5-02-99-99-0-99	Other MOOE		NP-Small Value Procurement					894,501.59	894,501.59		
	Sub - Total							22,426,160.91	22,426,160.91		
	TOTAL MOOE							64,078,000.00	64,078,000.00	Temporary Account for PCF, Sportfish, Other General Services not covered by contract	


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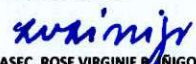
Code (PAP)	Procurement/Program/Project	PMO/End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks (Brief Description of Program/Project)
				Ads/Post of IB/BEI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CD	
5-06-04-05-0-00	CAPITAL OUTLAY											
	Motor Vehicles											
5-06-04-05-0-01	Transportation Equipment											
	1. 2 units 2024 Model Toyota Fortuner 2.8Q 4x2 DSL AT	PLLO-Senate & HREP	Public Bidding								4,393,000.00	Replacement of the following vehicles: 1. 2009 Model Honda CRV 2. 2013 Model Toyota Fortuner 2.5 Dsl 4x2 MT 3. 2013 Model Mit. Montero Sport GLX DSL 4x2 MT 4. 2014 Model Toyota Fortuner 2.5L DSL AT
	2. 1 Unit 2024 Model Toyota HIACE GL GRANDIA 2.8L DSL AT	PLLO-AFMD	Public Bidding								2,302,480.00	
	3. 1 Unit 2024 Model Toyota Super Grandia Elite 2.8L DSL AT	PLLO-OSEC	Public Bidding								3,252,160.00	
5-06-04-05-0-00/ 5-06-04-07-0-01	Machinery and Equipment /Furniture & Fixtures		NP-Small Value Procurement								52,360.00	
	TOTAL CAPITAL OUTLAY								10,000,000.00		10,000,000.00	
	GRAND TOTAL								74,076,000.00	64,076,000.00	10,000,000.00	

Prepared by:




ROSALIE T. MORALES
EA III/ Acting Procurement Officer

Recommending Approval:



ASEC. ROSE VIRGINIE B. INIGO
BAC Chairperson

Approved by:



SEC. MARK LANDINO L. MENDOZA
Presidential Adviser on Legislative Affairs and Head, PLLO