

1st Update of the ANNUAL PROCUREMENT PLAN (APP) for FY 2024

Name of Agency: **PRESIDENTIAL LEGISLATIVE LIAISON OFFICE (PLLO)**

Page 1 of 3 pages

Code (PAP)	Procurement/Program/Project	PMO/End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (Brief Description of Program/Project)
				Ads/Post of IR/RFI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5-02-01-01-0-00	Travelling Expenses Local Travel	PLLO - OSEC, HRep, Senate and AFMD	Shopping/NP-Small Value Procurement					GoP		3,394,000.00		Seminars and Information dissemination Public Hearings re: Legislative Concerns Presidential Provincial Visits Special instruction of the President Secondary Party re Presidential Trips Invitation to attend International Events Special instruction of the President
5-02-01-02-0-00	Foreign Travel		N/A							1,975,000.00		
	Sub - Total								5,369,000.00	5,369,000.00		
	Training Expenses	PLLO - OSEC, HRep, Senate and AFMD	N/A					GoP	6,700,000.00	6,700,000.00		Conduct/ Participation of personnel in Teambuilding, Strategic Planning, Quarterly Planning, and Mid-year/Year End Performance Assessments which include costs for the venue, food, mobility, etc.; Participation/attendance of personnel to training and schooling for the development, use, and maintenance of the information and communications technology system; Participation/attendance of personnel to training and seminars/workshops which includes registration fees, cost of seminar /training kits, transportation, meeting, etc.; GAD, Senior Citizens, and PWD and Youth activities.
5-02-03-01-0-00	Supplies and Materials Expenses Office Supplies	PLLO - OSEC, HRep, Senate and AFMD	Shopping/NP-Agency-to-Agency							2,482,550.00		Office supplies of the agency.
5-02-03-01-0-01	ICT Office Supplies		Shopping/NP-Small Value Procurement							373,000.00		Various ICT Supplies
5-02-03-09-0-00	Fuel, Oil & Lubricants		NP-Direct Retail Purchase							3,142,000.00		Supply of fuel , oil, and lubricants of PLLO vehicles.
5-02-03-99-0-00	Other Supplies and Materials		Shopping /NP-Small Value Procurement							1,765,000.00		To cover other supplies and materials of the agency.
5-02-03-21-0-02	Semi-Expendable Machinery & Equipment Expenses-Office Equipment		NP-Small Value Procurement							771,265.00		To Cover Semi-Expendable Machinery & Equipment of the Agency
5-02-03-21-0-03	Semi-Expendable Machinery & Equipment Expenses- ICT Equipment		NP-Small Value Procurement							426,000.00		"
5-02-03-21-0-99	Semi-Expendable Machinery & Equipment Expenses-Other Equipment		NP-Small Value Procurement							125,700.00		"
5-02-03-21-0-11	Semi-Expendable Machinery & Equipment Expenses- Printing Equipment		NP-Small Value Procurement							560,000.00		"
5-02-03-22-0-01	Semi-Expendable Furniture, Fixtures and Books Expenses - Furniture & Fixtures		NP-Small Value Procurement							668,485.00		"
	Sub - Total								10,314,000.00	10,314,000.00		
5-02-04-01-0-00	Utility Expenses Water Expenses	PLLO - HREP extension Office	N/A					GoP		2,000.00		Utility expenses of PLLO - Malacañang Extension office
5-02-04-02-0-00	Electricity Expenses		N/A							630,000.00		"
	Sub - Total								632,000.00	632,000.00		
5-02-05-01-0-00	Communication Expenses Postage and Courier Services	PLLO - OSEC, HRep, Senate and AFMD	N/A					GoP		6,000.00		For postage and courier services
5-02-05-02-0-01	Telephone Expenses - Mobile		N/A							2,258,000.00		To cover communication expenses of PLLO Officials
5-02-05-02-0-02	Telephone Expenses - Landline		N/A							204,000.00		& authorized staff in the delivery / transmission
5-02-05-03-0-00	Internet Subscription		NP-Small Value Procurement							1,430,000.00		of official messages; cost of internet, eLLS,
5-02-05-04-0-00	Cable, Satellite, Telegraph and Radio		N/A							84,000.00		and cable services
	Sub - Total								3,982,000.00	3,982,000.00		

1st Update of the ANNUAL PROCUREMENT PLAN (APP) for FY 2024

Name of Agency: **PRESIDENTIAL LEGISLATIVE LIAISON OFFICE (PLLO)**

Page 2 of 3 pages

Code (PAP)	Procurement/Program/Project	PMD/End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (Brief Description of Program/Project)
				Ads/Post of IR/RFI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5-02-11-01-0-00	Professional Services Legal Services	PLLO - OSEC, HRep, Senate and AFMD	N/A					GoP		23,000.00		To reinforce manpower requirement of the PLLO to deliver its mandate in shepherding Presidential Legislative Agenda (PLAs)
5-02-11-03-0-00	Consultancy Services		N/A						3,985,000.00			
5-02-11-99-0-00	Other Professional Services		N/A						7,339,000.00			
	Sub - Total								11,347,000.00	11,347,000.00		
5-02-12-99-0-00	Other General Services	PLLO - OSEC, HRep, Senate and AFMD	N/A					GoP	750,000.00	750,000.00		To cover payment of other general services contracted by the agency
	Repairs and Maintenance Expenses	PLLO - OSEC, HRep, Senate and AFMD						GoP				
5-02-13-05-0-02	Repairs and Maintenance - Office Equipment		Alternative Method							5,000.00		Repair and maintenance of office equipment
5-02-13-05-0-03	Repairs and Maintenance - IT Equipment & Software									4,000.00		
5-02-13-05-0-07	Repairs and Maintenance - Communication Equipment		"							4,000.00		Repair and maintenance of communication equipment
5-02-13-06-0-01	Repairs and Maintenance - Motor Vehicles		"							350,000.00		Preventive maintenance of motor vehicles
5-02-13-07-0-00	Repairs and Maintenance - Furniture & Fixtures									12,000.00		
5-02-13-07-0-99	Repairs and Maintenance - Others		"							3,000,000.00		Repair and maintenance of furniture & fixtures
	Sub - Total								3,375,000.00	3,375,000.00		
	Extraordinary & Miscellaneous Expenses	PLLO - OSEC, HRep, Senate and AFMD	N/A					GoP	1,549,000.00	1,549,000.00		To cover incidental expenses to the performance of official functions
	Taxes, Insurance Premiums and Other Fees	PLLO - OSEC, HRep, Senate and AFMD						GoP				
5-02-15-01-0-01	Taxes, Duties and Licenses		NP-Agency-to-Agency							75,000.00		Vehicle registration
5-02-15-05-0-00	Fidelity Bond Premiums		"							174,000.00		Premiums of bonded officials
5-02-15-03-0-00	Insurance Expenses		"							203,000.00		Insurance of PLLO Equipments
	Sub - Total								452,000.00	452,000.00		
	Other MOOE	PLLO - OSEC, HRep, Senate and AFMD						GoP				
5-02-99-02-2-00	Bank Transaction Fee									4,000.00		
5-02-99-03-0-00	Representation Expenses		NP-Small Value Procurement/Lease of Venue							11,317,000.00		To reinforce their expanding operational requirements of the PLLO in shepherding the president's Legislative Agenda (PLA) and Policy Reform Agenda of the President in congress, and with the other stakeholders, and for the conduct of strategic activities for the Legislative Liaison System (LLS) and Priority Policy Reform of the President.
5-02-99-04-0-00	Transportation and Delivery Expenses		Alternative Method							25,000.00		Trucking/hauling services
5-02-99-05-0-04	Rent Expenses - Equipment		Alternative Method							230,000.00		Rental of photocopying machines
5-02-99-05-0-01	Rent Expenses - Building & Structures		NP-Lease of Real Property							5,706,000.00		Rental of office space (PLLO-Mal. extension office) and space for storage to decongest office space
5-02-99-07-0-01	ICT Subscription Expenses		NP-Small Value Procurement							476,498.42		MS Office 365 subscription of PLLO employees
5-02-99-07-0-01	ICT Software Subscription		NP-Small Value Procurement							830,000.00		ICT Software Subscription
5-02-99-07-0-03	ICT Cloud Computing Service		NP-Small Value Procurement							192,000.00		ICT Cloud Computing Service
5-02-99-07-0-99	Other Subscription Expenses		NP-Small Value Procurement							28,000.00		Zoom meeting and hostgator web hosting
	Donations									100,000.00		

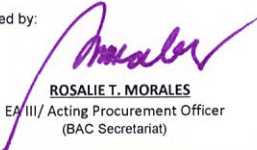
1st Update of the ANNUAL PROCUREMENT PLAN (APP) for FY 2024

Name of Agency: **PRESIDENTIAL LEGISLATIVE LIAISON OFFICE (PLLO)**

Page 3 of 3 pages


Code (PAP)	Procurement/Program/Project	PMO/End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (Brief Description of Program/Project)
				Ads/Post of IR/RFI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5-02-99-99-0-99	Other MOOE		NP-Small Value Procurement							697,501.58		Temporary Account for PCF, Sportsfest, Other General Services not covered by contract
	Sub - Total								19,606,000.00	19,606,000.00		
	TOTAL MOOE								64,076,000.00	64,076,000.00		
5-06-04-05-0-00	CAPITAL OUTLAY											
	Motor Vehicles											
5-06-04-05-0-01	Transportation Equipment											
	1. 2 units 2024 Model Toyota Fortuner 2.8Q 4x2 DSL AT	PLLO-Senate & HREP	Public Bidding							4,393,000.00		Replacement of the following vehicles: 1. 2009 Model Honda CRV 2. 2013 Model Toyota Fortuner 2.5 Dsl 4x2 MT 3. 2013 Model Mt. Montero Sport GLX DSL 4x2 M/T 4. 2014 Model Toyota Fortuner 2.5L DSL AT
	2. 1 Unit 2024 Model Toyota HIACE GL GRANDIA 2.8L DSL AT	PLLO-AFMD	Public Bidding							2,302,480.00		
	3. 1 Unit 2024 Model Toyota Super Grandia Elite 2.8L DSL AT	PLLO-OSEC	Public Bidding							3,252,160.00		
5-06-04-05-0-00/ 5-06-04-07-0-01	Machinery and Equipment /Furniture & Fixtures		NP-Small Value Procurement							52,360.00		
	TOTAL CAPITAL OUTLAY								10,000,000.00		10,000,000.00	
	GRAND TOTAL								74,076,000.00	64,076,000.00	10,000,000.00	

Prepared by:



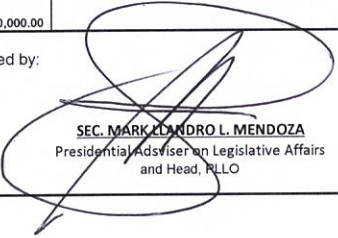
ROSALIE T. MORALES
EA III/ Acting Procurement Officer
(BAC Secretariat)

Recommending Approval:



ASEC. ROSE VIRGINIE B. BINIGO
BAC Chairperson

Approved by:



SEC. MARK ANDRÉS L. MENDOZA
Presidential Adviser on Legislative Affairs
and Head, PLLO