



Republic of the Philippines
Office of the President
PRESIDENTIAL LEGISLATIVE LIAISON OFFICE
Malacañang, Manila

August 8, 2024

REQUEST FOR QUOTATION

RFQ No. 2024-08-026

Mode of Procurement: NP-SMALL VALUE PROCUREMENT (Sec. 53.9)

Gentlemen:

The Presidential Legislative Liaison Office (PLLO) through its Bids and Awards Committee (BAC) hereby invites all interested suppliers to quote their lowest price on the items listed below and submit the same duly signed by their respective authorized representative/s not later than the **12th of August 2024**.

Purchase Request No.	PROJECT	APPROVED BUDGET FOR THE CONTRACT (PHP)	Bid Price
OSEC 2024-03-068	Supply and delivery of <u>One (1) Unit Portable Printer</u> <u>Specifications:</u> <i>Print Speed (A4, ISO): up to 9 / 5.5 ipm (mono/colour)</i> <i>Wi-Fi, Air Print, Mopria, Direct Wireless, Wireless Pict bridge</i> <i>Recommended Monthly Print Volume: 10 - 80 pages</i>	<u>25,000.00</u>	

Interested suppliers are required to submit their valid and current **Business Permit, PhilGEPS Registration No., and BIR Certificate of Registration**. The quotation may be submitted by e-mail at bac@pllo.gov.ph or delivered to the address below.

Bids and Awards Committee Secretariat
6th Floor AAP Tower, 683 Aurora Blvd.,
Brgy. Mariana, Q.C.

For inquiries, suppliers may contact telephone nos. 8-736-1192 and 8-736-1152 c/o BAC Secretariat.


ASEC. ROSE VIRGINIE B. IÑIGO
BAC Chairperson

In connection with the above request, we submit our quotation as indicated above and agree to deliver in conformity with the specifications of said article/s described above within ____ days upon receipt of the Purchase Order.

Name of Firm/Dealer

Signature of Representative

Address/Tel No.

Name of Representative